

**Neenah-Menasha Fire Rescue  
Joint Finance & Personnel Committee Minutes  
May 26, 2015 – 5:30 p.m.  
Hauser Room – City of Neenah**

Present: Ald. Keehan, Ald. Stevenson, Ald. Kunz, Ald. Ramos and Ald. Benner.

Excused: Ald. Taylor

Also Present: Chief Auxier, Director Easker and Office Manager Theisen.

Members of the Public: None Present

Ald. Ramos called the meeting to order at 5:30 p.m.

Election of Chair: **MS Keehan/Stevenson to appoint Ald. Benner as Chair of NMFR's Joint Finance & Personnel Committee. MS Ald. Stevenson/Ramos to amend the motion to table the election of Chair until all members were present.** Discussion was held on holding the election of Chair due to Ald. Taylor not being present at the meeting. It was noted elections were not held during the last meeting as the third alderperson from Menasha was not appointed to this committee. Due to the upcoming summer months and the possibility of vacations and/or cancellation of meetings due to lack of agenda items it could be several months before these elections could take place. The group agreed what was best was to proceed with the appointment of Chair. **Ald. Ramos asked for a vote on the motion to table the election of Chair of this Committee. All members unanimously voted no. Ald. Ramos asked for a vote on the original motion made to appoint Ald. Kevin Benner as Chair of NMFR's Joint Finance & Personnel Committee. All members unanimously voted aye.**

Ald. Benner took over as Chair of the meeting.

Election of Vice-Chair: **MSC Ramos/Kunz to appoint Ald. Stevenson as Vice-Chair of NMFR's Joint Finance & Personnel Committee, all voting aye.**

Public Forum: No members of the public were present.

Minutes: **MSC Stevenson/Ramos to approve the April 28, 2015 meeting minutes, all voting aye.**

Monthly Budget Report: The Committee reviewed the April budget report. Ald. Stevenson asked about the professional services account. OM Theisen explained it is for yearly physicals and lab work. The annual lab work will be held this Fall. Ald. Kunz asked about the maintenance of motor vehicles line item and if was reduced due to the purchase of the new Quint. He is wondering if we are getting to a point of where we are spending too much money on fixing vehicles when they need to be replaced. Chief Auxier said even with purchasing new vehicles our other ones continue to age. The vehicles are in pretty good shape but we do experience mechanical issues. Engine 35 had brake repairs and some other items. This one is scheduled to be replaced in 2017. **MSC Ramos/Stevenson to approve the April budget report and place on file, all voting aye.**

Monthly Activity Reports: The Committee reviewed the April activity and automatic aid reports. Discussion was held on the activity report and the Committee asked for time period comparisons on a

quarterly basis versus every month. **MSC Stevenson/Keehan accept the April activity and automatic aid reports and place on file, all voting aye.**

Boat Launch & Dive Fees: Chief Auxier discussed the possibility of having each City add additional fees adding onto the boat launch fees to help fund dive team expenses. He handed out information regarding boat launch fees within both Cities. This information also included fees charged in Oshkosh and Winnebago County. Chief Auxier said if we decide to move forward with any of this it would have to go through this Committee, both Cities Park & Recs Commissions and both Cities Common Councils. Members agreed to review this further at the next meeting.

Dive Suits: The Committee reviewed the information regarding the purchase of six dive suits. Chief Auxier noted money was budgeted within the CIP budget to purchase additional equipment. The intent is to have suits that fit for each diver. These suits are cut to specifically fit each person. We currently have four suits and they were cut them to fit multiple people. This can lead to safety issues when divers are not wearing proper fitting suits. The intent is to have a variety of different sizes and eventually each diver would have their own suit. After the expenditure of purchasing each diver their own mask there is enough money left in the budget to purchase six suits. Ald. Kunz asked what the overall budget looks like for the dive team. Members present asked for information on costs of equipment that is used specifically for the dive team, the longevity of the equipment and how much it costs so they can have a better understanding of what the costs are with having the dive team. They said this didn't have to include every single piece of equipment but larger ticket items. Ald. Benner said this service is new to NMFR and as we continue to improve this program we need to make it safer for the divers. **MSC Stevenson/Keehan recommends the City of Neenah and the City of Menasha Common Councils approve the purchase of six dive suits, gloves and hood liners from Dive Rescue International for a cost not to exceed \$11,013.48, all voting aye.**

**MSC Stevenson/Keehan to adjourn at 6:35 p.m., all voting aye.**

Respectfully Submitted,

Tara Theisen  
Office Manager